

Code of Conduct	
Objective of the policy	
<ul style="list-style-type: none">• The faculty members are to maintain the dignity of the teaching profession• The non-teaching staff should adhere to their duties efficiently and diligently• The students are expected to maintain the highest standards of discipline and a dignified manner of behaviour in society	
Introduction to the policy	
<ul style="list-style-type: none">• The policy describes the code of conduct for faculty members, non-teaching staff, and students for their professional life	
Guidelines from Public Statutory and Non-Statutory Bodies/ Committees.	
<ul style="list-style-type: none">• AICTE• UGC• Ethics India	
Importance and Implementation at KPRIET	
<ul style="list-style-type: none">• It clarifies the values and principles of the institute, linking with the standard of professional conduct on campus	
<u>CODE OF CONDUCT FOR FACULTY MEMBERS:</u>	
<ul style="list-style-type: none">❖ The faculty members should follow the professional dress code prescribed by the institute and should wear ID cards while on campus❖ The faculty members should follow dignity and decorum inside the campus and also be role models to the students.❖ The faculty members should be a good facilitator and a motivator so that the teaching-learning process is effective and successful.❖ The faculty members should encourage and assist the students to excel in their professional life.❖ The mentor – mentee system should be implemented effectively.❖ The faculty members should carry out organizational activities that may be assigned to them from time to time.❖ The faculty members must report to duty on time and should be available inside the campus unless and until they are assigned duties elsewhere.❖ The faculty member should not be involved in any act of moral turpitude on his / her part which may cause impairment or bring discredit to the institution or management.❖ The faculty member should not be involved in any form of political activity inside or outside the campus.	

- ❖ The faculty members should not participate in unlawful or demonstration activities either inside or outside the campus.
- ❖ The faculty member should not have any discrimination complaints against them.
- ❖ The faculty members should adhere to the institute norms while using social media
- ❖ The faculty members are encouraged to undergo practical industry training and can take consultancy work as part of industry-institute interaction.
- ❖ The faculty members can give or suggest any feedback to the development of the institution or department at any point in time.
- ❖ The faculty members handle the institute's assets effectively.

CODE OF CONDUCT FOR NON-TEACHING STAFF MEMBERS:

- ❖ The non-teaching staff members should wear the dress code prescribed by the institute and their ID cards while on campus
- ❖ The non-teaching staff members should follow dignity and decorum inside the campus
- ❖ The non-teaching staff members should be good facilitators and should support and assist the students to ensure that the learning process is effective.
- ❖ The non-teaching staff members should keep the asserts and laboratory areas neat.
- ❖ The non-teaching staff members should carry out organizational activities that are assigned to them from time to time.
- ❖ The non-teaching staff members must report to duty on time as per the working hours and should be available on campus unless and until they are assigned duties elsewhere.
- ❖ The non-teaching staff member should not be involved in any act of moral turpitude on his / her part which may cause impairment or bring discredit to the institution or management.
- ❖ The non-teaching staff member should not be involved in any form of political activity inside or outside the campus.
- ❖ The non-teaching staff members should not participate in unlawful or demonstration activities either inside or outside the campus.
- ❖ The non-teaching staff members should not have any discrimination complaints against them.
- ❖ The non-teaching members should adhere to the institute norms while using social media.
- ❖ The non-teaching staff can give or suggest any feedback to the development of the institution or department at any point in time
- ❖ The non-teaching staff members are encouraged to undergo practical training in industry and can take consultancy work as part of industry-institute interaction

CODE OF CONDUCT FOR STUDENTS

- ❖ The students should be regular and punctual in their studies and maintain attendance as per Institution Ordinance.
- ❖ Students should behave, dress and project their image like dignified, respectable citizens of the Country.
- ❖ Ragging is a crime. Students should not indulge in any form of ragging. Ragging is strictly prohibited in KPRIET.
- ❖ No student shall be discriminated against based on religion, caste, sex, gender, etc.
- ❖ If a student is found guilty of indiscipline, the College reserves the right to take disciplinary action against him/her and inform the Parents/Guardians about the action taken.
- ❖ Students are strictly advised to follow government regulations for vehicle usage and institute vehicle norms inside the premises.
- ❖ The students should observe discipline. Indiscipline attracts punishment. They must observe self-imposed discipline in all activities, studies, as well as others related to their stay in the College / Hostel.
- ❖ Special emphasis is put on maintaining discipline and good conduct in the institution, and students should abide by it.
- ❖ Students are subject to rules of conduct and behaviour framed by the authorities of the College.
- ❖ During laboratory classes, students should wear their lab uniforms as prescribed by the institute.
- ❖ They should read the notices regularly from the notice board, college website, Telegram group and WhatsApp groups so as not to miss any important information.
- ❖ The students are expected to develop a sense of belongingness to the institute. Keep it up-to-date and clean and create a congenial environment conducive to studies.
- ❖ Their actions should reflect respect for the faculty members and must inculcate a spirit of fellow- feeling and mutual respect among themselves.
- ❖ They should observe proper silence in the classes/library and avoid making noise. They should observe timings in the library so as to avoid unnecessary disturbance/over-crowding.
- ❖ The students should not write on walls etc. or make undesirable sketches on the walls/furniture tops and doors etc., and should keep the campus clean and tidy.
- ❖ Students shall keep their parents informed regularly about their performance in studies and other problems, if any. They should also make the payment of College/Hostel dues well in time.
- ❖ Students are expected to behave properly within the campus as well as outside when they represent the college such as Industrial visit, Industrial Educational

<p>trip, Interns. Any observed objectionable conduct inside or outside the premises is liable for strict action against them.</p> <ul style="list-style-type: none"> ❖ Students are advised to maintain good rapport with the classmates and staff. Male students should not pass undesirable remarks about female students and must observe due courtesies. ❖ Students should not bring any prohibited items inside the campus. ❖ Students shall not enter the college premises in an intoxicated state and should not possess such materials. ❖ Usage of cell phones inside the classrooms and academic areas is not permitted. ❖ No student is allowed to entertain outsiders inside the premises of the college without prior permission from the college authorities. ❖ No student should be seen outside the classroom or out of the college during class hours. ❖ Day-Scholars are not allowed to enter the Hostel without prior permission from the respective authority. ❖ Students are not allowed to form any type of unauthorized union/meeting and are not allowed to celebrate birthdays and any form of parties. 		
Responsible Statutory and Non-Statutory Bodies/ Committees at KPRIET		
<ul style="list-style-type: none"> ● All Committees at KPRIET 		
Meeting Frequency		
<ul style="list-style-type: none"> ● Once every three months 		
First Implemented on	First Revision on	Last Revision on
11.06.2018	19 July,2023	9 July,2025
Details of Policy Framing Committee		
<p>Dr.J.Karpagam / Professor / EEE Dr.R.Sampathkumar / AP(Sl.G) / EEE Dr.S.Ravindran / AP(Sl.G) / EEE Mr.G.Saravanan / AP(Sl.G) / EEE Mr.C.Dinesh / AP / EEE</p>		